

**NOTICE OF REGULAR MEETING
OF THE KENDALL COUNTY COMMISSIONERS COURT**



NOTICE is hereby given that a regular meeting of the above named Commissioners Court will be held on the **24th** day of **March 2014** at **9:00 a.m.** in the **Kendall County Courthouse, Third Floor Assembly Room**, 201 E. San Antonio Avenue, Boerne, Texas, at which time the following will be discussed and appropriate action taken; pursuant to V.T.C.A. Government Code Chapter 551, Open Meetings Act, including all Subchapters and Sections:

All matters listed on the following Agenda may be discussed in Executive Session at the option of the Kendall County Commissioners Court and following verbal announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

NO CELL PHONES, AUDIBLE PAGERS, AND/OR BEEPERS SHALL BE USED WHILE COURT IS IN SESSION

Pledge of allegiance to the United States Flag
Pledge of allegiance to the Texas Flag

1. Call to Order - 9:00 a.m.
Comments from the bench
2. Presentation of Service Awards:
5 years: Cody Neal, Sheriff's Office
3. Consideration and action on approval of Minutes for March 10, 2014: Sally Peters, Deputy Clerk/Administrative Assistant
4. Consideration and action to approve Monthly Reports for February 2014: Corinna Speer, County Auditor
5. Consideration and action on approval of accounts payable claims for purchases, services, and vendors: Corinna Speer, County Auditor
6. Presentation of February Sales Tax Report: Sheryl D'Spain, County Treasurer
7. Consideration and action to approve January 2014 Cash Summary: Sheryl D'Spain, County Treasurer
8. Consideration and action on approval to fly to Dallas in June for conference: Sheryl D'Spain, County Treasurer
9. Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code): Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal

10. **PUBLIC COMMENTS**— opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. *Comments are limited to 3 minutes.*
11. Consideration and action to appoint a County Surveyor: Darrel L. Lux, County Judge
12. Review and accept the Fiscal Year 2013 Annual Audit (FY2013 DRAFT available on the Kendall County website under the Financial Transparency Quicklink): Corinna Speer, County Auditor / Keith Neffendorf; Neffendorf, Knopp, Doss & Company, P.C.
13. Consideration and action to allow Mary Ann Saenz-Thompson, Texas Association of Counties (TAC) Human Resources Consultant, to conduct sexual and general harassment training to supervisors and employees: Juanita Espino, Human Resources Director
14. Consideration and action to assign a Safety Committee Chairperson and other members to serve on the committee: Juanita Espino, Human Resources Director
15. Consideration and action to approve the job description for Administrative Sergeant-Sheriff: Juanita Espino, Human Resources Director
16. Consideration and action to award the construction contract to the low bidder, Associated Construction Partners, for \$295,960.00 pending Texas Commission on Environmental Quality (TCEQ) approval. This bid is in conjunction with grant contract TxCDBG No. 712152: Corinna Speer, County Auditor / Keith Marquart, WCID No. 1 Manager
17. Presentation of Health Report activities for Kendall County from the Department of State Health Services and an update of regional mass fatality planning and strategic national stockpile for Kendall County by Region 8 Public Health Preparedness representative: Tenia Houck, Department of State Health Services
18. Consideration and action to pay Road & Bridge employees for emergency call out time: Ricky Pfeiffer, Road Superintendent
19. Present summary of activities by Road & Bridge Department during February 2014: Ricky Pfeiffer, Road Superintendent
20. Consideration and action on amending rental rates for the Ring Mountain Event Center at Joshua Springs Park and Preserve: Rick Tobolka, Parks Administrator
21. Consideration and action on an Amending Plat of Lots 4 and 5, Block A, Cordillera Ranch, Unit 201B, Kendall County, Texas, into Lot 4A in accordance with Section 209 of the Kendall County Development Rules and Regulations (R. Richard and Carol G. Coston): Gene Miertschin, Commissioner Precinct 2 / Rick Tobolka, County Development Manager

22. Consideration and action on an Amending Plat of Lots 15 and 16, Block 4, Coveney Ranch Subdivision, Unit 2A, into Lot 15A in accordance with Section 209 of the Kendall County Development Rules and Regulations (Michael B. and Julie L. McPhail): Gene Miertschin, Commissioner Precinct 2 / Rick Tobolka, County Development Manager
23. Consideration and action to enter into an agreement with Electronic Transactions Systems (ETS) for each of the Justice of the Peace offices in order to accommodate credit card transactions that are compatible with the new Tyler Court Software currently being installed in Kendall County: Gene Miertschin, Commissioner Precinct 2
24. Consideration and action to approve the Amendment to the Tyler Technologies Software as a Service and Professional Services Agreement dated November 18, 2009. The purpose of the Amendment is to add three additional users to the Agreement. One each for the following offices—County Clerk, District Clerk, and Court Reporter for County Court at Law: Darlene Herrin, County Clerk

BREAK

EXECUTIVE SESSION (Closed to public)

Pursuant to Chapter 551 of the Texas Government Code

- I. The Court will meet in Executive Session pursuant to Section 551.071 to seek the advice of the County Attorney and / or attorney(s) representing the County, concerning pending and / or threatened litigation, settlement offers and / or matters in which the duties of the attorney(s) under the Texas Rules of Professional Conduct of the State Bar of Texas require confidential communications. Specific topics to be discussed are as follows:
 1. County authority and obligations concerning subdivisions, county roads and bridges
 2. Guy James Gray vs. Kendall County
- II. The Court will meet in Executive Session pursuant to Section 551.072 to deliberate the purchase, exchange, lease or value of real property. (Note: Deliberation in an open meeting would have a detrimental effect on the position of Kendall County in negotiations with a third person.)
 1. Right-of-way / easements for Herff Road Project

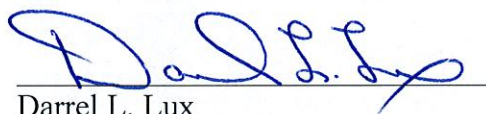
III. The Court will meet in Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee:

- 1. Duties and responsibilities of the Human Resources Director**
- 2. Duties and responsibilities of the EMS Director**
- 3. Duties, responsibilities and compensation for personnel in the following departments:**
 - **County Judge's Office**
 - **County Auditor's Office**
 - **District Clerk's Office**
 - **Justice of the Peace, Precinct 1 Office**
 - **Justice of the Peace, Precinct 3 Office**
 - **Justice of the Peace, Precinct 4 Office**
 - **County Attorney's Office**
 - **Human Resources Department**
 - **Tax Assessor-Collector's Office**
 - **Facilities Maintenance Department**
 - **EMS Department**
 - **Development Management Department**
 - **Road & Bridge Department**
 - **Sheriff's Office**

**RESUME OPEN SESSION AND TAKE ANY NECESSARY ACTION RESULTING FROM
EXECUTIVE SESSION DELIBERATIONS**

ADJOURNMENT

Dated this the 19th day of March 2014.



Darrel L. Lux
Kendall County Judge

I, the undersigned County Clerk, do hereby certify NOTICE of Regular meeting of the above named Commissioners Court is a true and correct copy of said Notice and that I have caused said Notice to be posted on the door at the Courthouse of Kendall County, Texas located at 201 E. San Antonio Avenue on the 20th day of March 2014.



Darlene Herrin
County Clerk

Posted at 3:00 p.m. on the 20th day of March 2014—*sup*

NOTE: The Kendall County Commissioners Court complies with A.D.A. requirements. If you have an impairment and wish to appear at a meeting, please call (830)249-9343, 48 hours in advance to make arrangements.